Password Rules

Due to the sensitive nature of the data housed within medent, we will be enforcing a minimum password score of 25 or above.

SET MINIMUM PASSWORD LENGTH

Maximum length is 15 characters. Minimum length is 8 characters.

ALPHA-NUMERIC REQUIREMENTS

If the office wants passwords to require an alpha-numeric combination, set the minimum number of numeric characters the user must enter.

MIXED-CASE REQUIREMENT

Requires passwords to have both lower and upper case letters.

SPECIAL CHARACTER REQUIREMENT

Requires passwords to include special characters: `~!@#$%^&*()_-+=[]{}|\<>",.?/

MAXIMUM NUMBER OF FAILED LOGIN ATTEMPTS

Set how many failed logins a user can have before the user will be locked out of medent. A minimum of 2 must be set. medent Recommendation: 10

PREVENT REUSE OF PASSWORDS WITHIN LAST [ ] DAYS

This will prevent a user from using a password that was previously used within a specific timeframe. The minimum number of days is 30 and the maximum is 180.

NUMBER OF DAYS PASSWORDS ARE VALID

Enter the number of days passwords will be valid. This forces users to change their passwords on a timed basis. Enter 0 if passwords are valid infinitely.

PASSWORTH STRENGTH SCORES

View the strength scores of each user's password.

COMPLIANCE REPORT

Displays users with compliant and non-compliant passwords based on the password rules that are set up.

ENABLED STANDARD USER PASSWORD RESETS

This will allow a user who is not an administrator to reset their own password.

PROMPT USER TO ENTER PHONE NUMBER & EMAIL ADDRESS EVERY [ ] DAYS

This will prompt users upon login to set up a mobile phone number and email address for password resets. This only displays if Enable Standard User Password Resets is set to Yes and the user does not have this info set up. Set 0 to never display this prompt.

EXPIRE NON-COMPLIANT PASSWORDS

Expire non-compliant passwords, as determined by the password rules. When the user logs in, they will be prompted to enter a new password.

ENFORCE PASSWORD SCORING CHECK

Practices can set their minimum password score to:
Off (default), Low (1 or above, Moderate (25 or above) or Strong (50 or above). When set to 25 to 50, the minimum password length is 8 characters.

EXPIRE ALL USER PASSWORDS

Expire all user passwords immediately. The next time a user logs in, they will be required to set a new password.

NOTE: Users with non-compliant passwords will be notified at login. The user will be offered an option to reset immediately or to delay. The user only has the option to delay resetting a password for up to 5 days.

REFERENCES
medent Manual
Practice Management > Setup > Users/Depts/Security > Security System > Password Rules

VIDEO TUTORIAL: Password Strength Requirement