

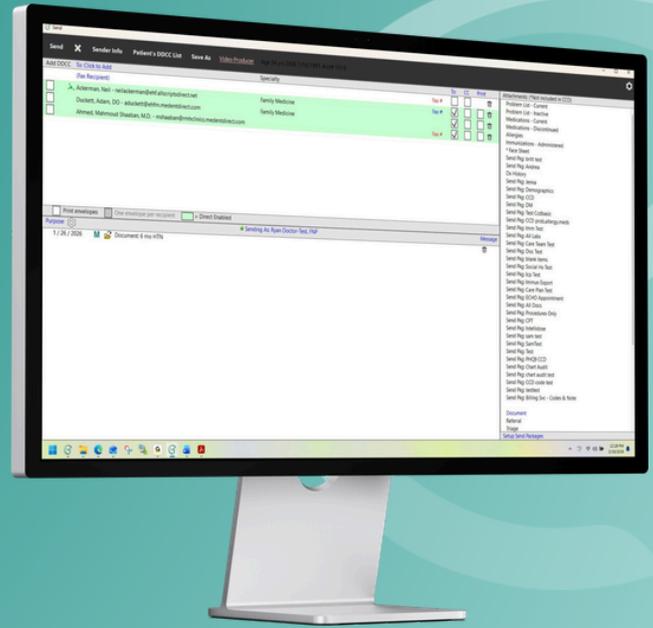


So you need to send a direct message in medent.

What's next?

An XDR Direct Message may be sent to the selected provider or practice.

Items sent via XDR Direct Message are documented in the chart as Send Container under Documents and as a triage.



Steps to Send

Medical Records > Patient Chart > Send

In the Send Screen:

- Click **To: Click to Add** to select the appropriate providers.

NOTE: Providers who are XDR Direct Message enabled are highlighted in green.

1 Test-Doctor, Ryan, MD Family Medicine

- Click **Sending As:** to select the sending provider from your practice.

NOTE: The provider must be XDR Direct Message enabled, which is indicated by a green dot to the left of their name.

- Click **Message** to send a message to the provider. A message may be sent without attachments.
- Select desired attachments.
- Click **Send** after selecting the recipient, selecting the Sending As provider, entering a message (if applicable) and choosing all desired attachments.

Color Coded Fax Numbers

The presence and color of the fax number to the right of the selected provider's name determines how documents are sent:

- No Fax # Listed** (blank) indicates the CCD will be sent via XDR Direct and all selected C62 and UD Documents will be sent via XDR Direct Message.
- Fax # in blue** Fax # indicates the CCD will be sent via XDR Direct and C62 and UD Documents will be sent via Fax.
- Fax # in red** Fax # indicates the CCD will be sent via XDR Direct and C62 and UD Documents will be sent via Fax; however, the fax number is missing from the Referring Doctor Master File and must be entered to send the documents.

NOTE: A white bar means the provider has no direct address or is a duplicate.

Test, Alg MD Physical Therapist



Questions? Submit a support request at [medent.com](https://www.medent.com).