

Lab Orders

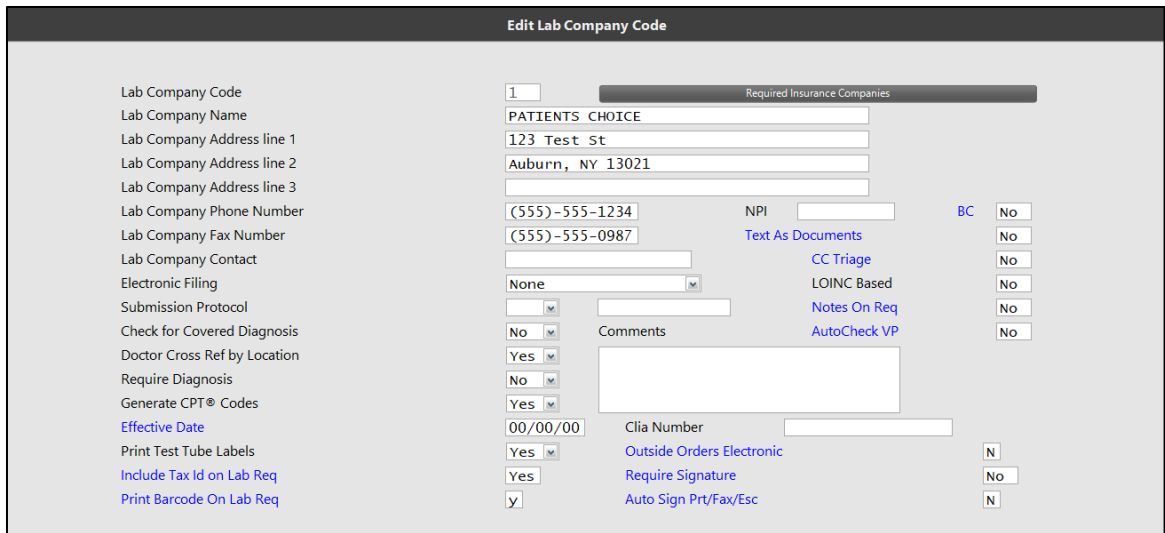
Lab Company Setup

medent Labs can be set up so the results are electronic. Please contact the lab company representative to initiate the Lab Interface paperwork. Add any lab companies or hospital facilities as a Lab Company. Any labs that are collected and resulted in-house will require Lab Company, Lab Test and Lab Profile setup.

- Medical Records > Medical Records Setup > All Orders > Lab Setup > Lab Companies

Creating a New Lab Company

- Click **New**.



Edit Lab Company Code	
Lab Company Code	1
Lab Company Name	PATIENTS CHOICE
Lab Company Address line 1	123 Test St
Lab Company Address line 2	Auburn, NY 13021
Lab Company Address line 3	
Lab Company Phone Number	(555)-555-1234
Lab Company Fax Number	(555)-555-0987
Lab Company Contact	
Electronic Filing	None
Submission Protocol	
Check for Covered Diagnosis	No
Doctor Cross Ref by Location	Yes
Require Diagnosis	No
Generate CPT® Codes	Yes
Effective Date	00/00/00
Print Test Tube Labels	Yes
Include Tax Id on Lab Req	Yes
Print Barcode On Lab Req	y
Required Insurance Companies	
NPI	
Text As Documents	No
CC Triage	No
LOINC Based	No
Notes On Req	No
AutoCheck VP	No
Comments	
Clia Number	
Outside Orders Electronic	N
Require Signature	No
Auto Sign Prt/Fax/Esc	N

- The Lab Company Code will default to the next available number.
- Enter the **Lab Company Name**.
- Enter the street address in **Address line 1**.
- Enter additional address info, or the City, State, Zip in **Address line 2**.
 - If Address line 2 was used for Suite or P.O. Box information, use **Address line 3** for the City, State, Zip.

- Enter the **Phone Number**.
- Enter the **Fax Number**.
- Enter the name of the **Contact** or representative.
- Set **Require Diagnosis** to Yes if a diagnosis is required to create the lab requisition. The default is No.
- Set **Generate CPT Codes** to Yes to generate CPT codes for labs acquired and results in-house.

Note: The CPT code will be added to the E-Superbill and the patient's CPT/HCPCS code list and the diagnosis(es) will be added to the Dx History list when the status is checked Acquired.

- Click **Require Signature**. Select Yes if the lab requisitions require a signature. If Yes, the user will not be allowed to print, fax or exit without a signature. The default is No.
- Click **Auto Sign Prt/Fax/Esc**.
 - N) No AutoSign Allowed – The order cannot be autosigned. This is the default.
 - Y) Allow Autosign if User Has Permission to Sign – The order will be automatically signed with the provider's signature upon printing, faxing or exiting the order.
 - y) Allow Autosign if User Has Permission – Providers Only – The order will only be automatically signed if the user on the order is the ODr on the order.

Edit/View

Allows you to modify a selected lab company.

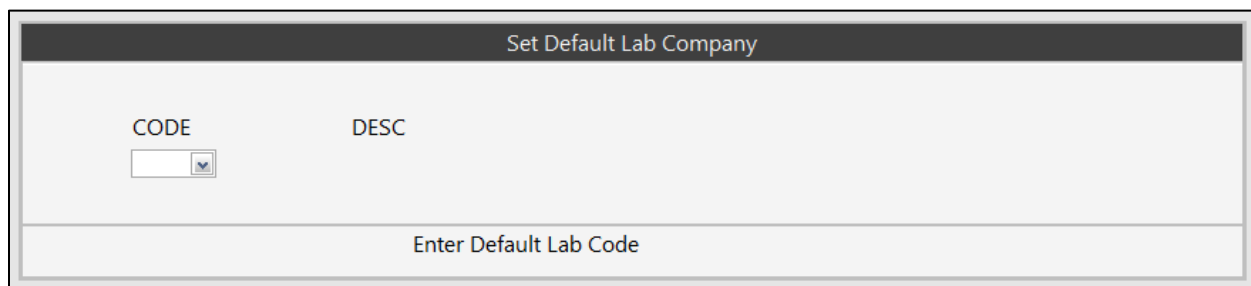
Deactivate

Allows you to remove a lab company from selection lists and reports. If necessary, these companies can be reactivated.

Default Lab Company

A default lab company may be selected; however, it is usually not recommended if there are many lab interfaces. A different lab company may be selected when creating the lab requisition or defaulted in Plan Packages.

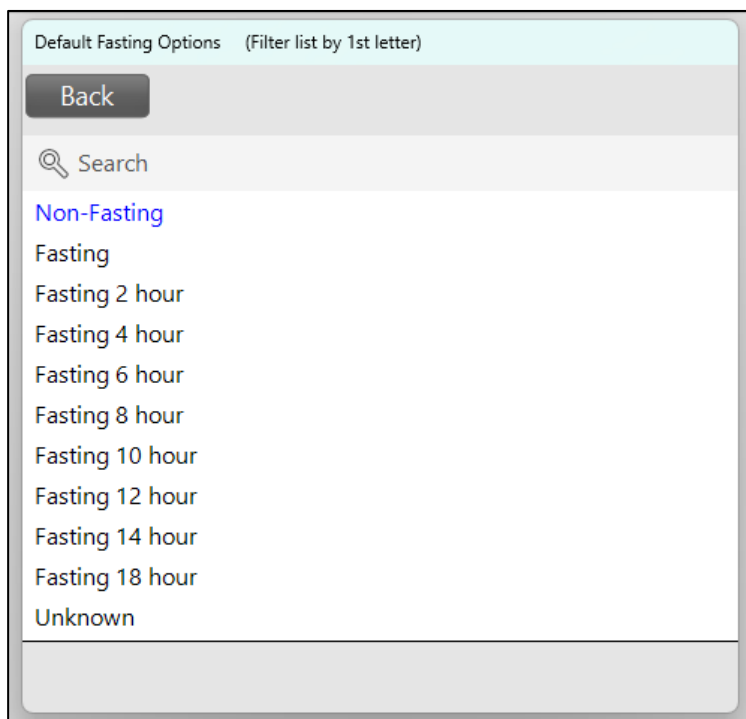
- Medical Records > Medical Records Setup > All Orders > Lab Setup > Default Lab Company



Default Fasting Option

Fasting may be defaulted for every lab requisition. A different fasting option may be selected when creating the lab requisition or defaulted in Plan Packages.

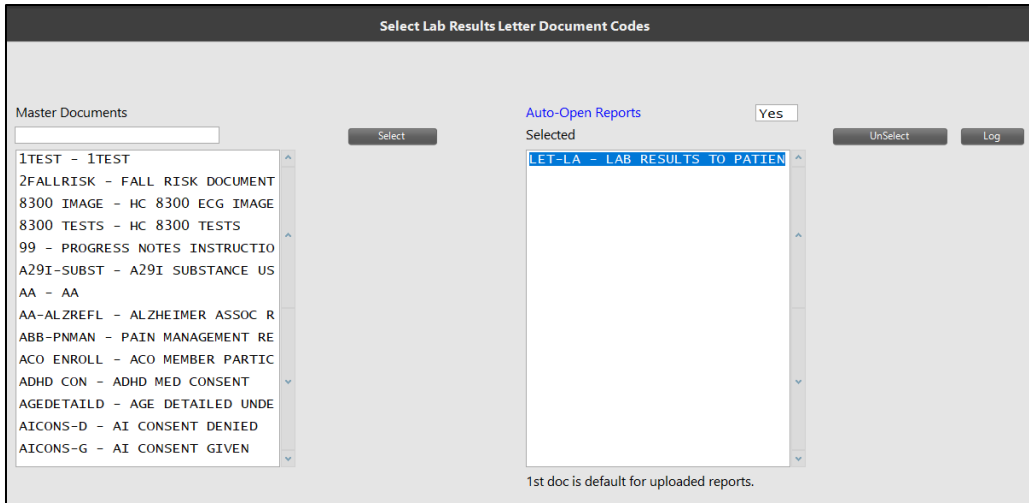
- Medical Records > Medical Records Setup > All Orders > Lab Setup > Default Fasting Option



Lab Results Document Codes

Lab Results Letters or Documents such as the Lab Results to Patient Letter may be set up.

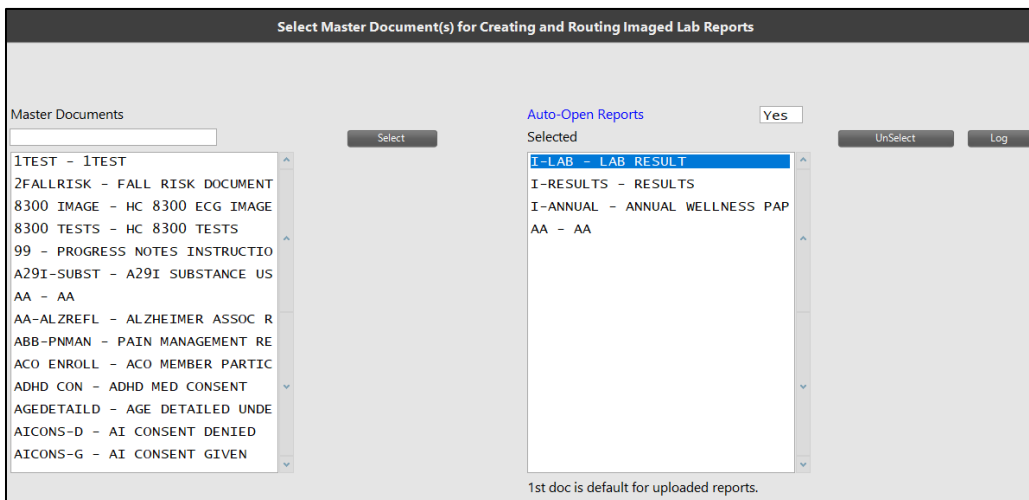
- Medical Records > Medical Records Setup > All Orders > Lab Setup > Lab Results Letter Document Codes



Documents for Imaged Lab Reports

Attach the Lab I-RSLT Documents so Scanned or IB-Faxed Results can be attached to the lab requisition.

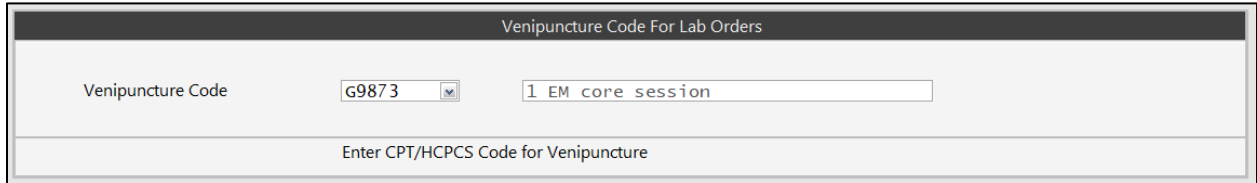
- Medical Records > Medical Records Setup > All Orders > Lab Setup > Documents for Imaged Lab Reports



Assign Venipuncture Code

If labs are drawn in the office, please set up the Venipuncture Code.

- Medical Records > Medical Records Setup > All Orders > Lab Setup > Assign Venipuncture Code



Resources

medent manual:

<https://www.medent.com/htmlmanual/html/v237/labsetupao.html>