

CPT/HCPCS Codes

Updating CPT/HCPCS Code Fees

There are several ways to update the fee for a CPT code.

Manually Edit Fee Per Unit

- Practice Management > Practice Management Setup > CPT/HCPCS Codes > CPT/HCPCS Codes
- Click **Edit/View**.
- Select the CPT code you want to update.
 - To change the fee for one specific fee line, click on the fee line #/Name on the left to open the line detail. Then, click into the Fee Per Unit field and change the fee amount. You can manually open each fee line and change the fee, if desired.
 - Click **Default Fee** at the top to default the fee from Fee Schedule 1 to selected or all fee lines.
- Click the checkmark to save.

The screenshot shows the 'CPT/HCPCS Details' window in the medent software. The 'Default Fee' tab is selected, and a hand cursor points to it. The 'Fee Per Unit Office' field is highlighted with a red box. The interface includes a sidebar with a list of CPT codes, a main table for fee details, and a bottom status bar.

CPT Info		Alternative Definitions		Search Keywords	
House Code	99213	OFFICE O/P EST LOW 20-29 MIN	Classified	1 - Evaluation/Mgmt	Imm/Inj
Definition	OFFICE/OUTPATIENT ESTABLISHED LOW MDM 20-29 MIN	Effective	00/00/00	Expiration	00/00/00
RBRVS	29828	Work RVUs	12.83	RVU Year	2026
		Total Office RVUs	25.26	Total Facility RVUs	25.26

1 CPT		Fee Schedule '1' CPT is typically used for self pay patients	
Doctor	All Doctors	Specialty	All Specialties
Code	99213	Unit Days	1.0
Modifier 1	Modifier 2	Base Units	1.00000
Modifier 3	Modifier 4	Conversion Factor	
Fee Per Unit Office	105.00	Total Fee Office	105.00
Fee Per Unit Facility	105.00	Total Fee Facility	105.00
Allowed Office	100.00	Allowed Facility	0.00
% Pay or Risk	100.00	Co-pay	0.00
Group Specialty Code		Documentation Required	☒
ECS	☐	Covered by Insurance	☐
Global Period Days	9999	Authorization Required	☐
Capitated	☐	Supervising Dr Required	☐
Send Specialty Code	☒	Description Used	1 - OFFICE O/P EST LOW 20-29 MIN

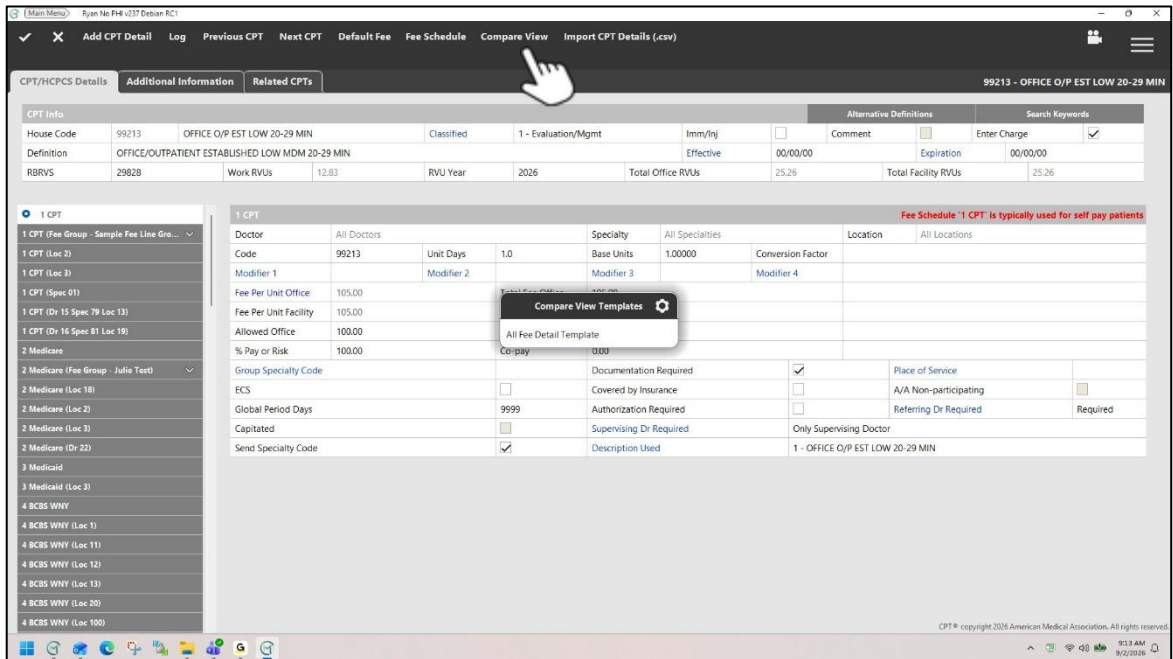
Compare View

This option updates the fee for all fee lines quickly. It will reimport the file and update the Fee Per Unit to all fee lines for the CPT code.

Note: The user must have security for Import CPT Details to use this feature.

In the CPT code:

- Click **Compare View** at the top of the screen.
- Select **All Fee Detail Template**.



The screenshot shows the 'Compare View' tab selected in the top navigation bar. A hand cursor points to this tab. Below the navigation bar, there are tabs for 'CPT/HCPCS Details', 'Additional Information', and 'Related CPTs'. The 'CPT/HCPCS Details' tab is active, showing a form for CPT code 99213. The form includes fields for House Code, Definition, RBRVS, Work RVUs, RVU Year, Total Office RVUs, Total Facility RVUs, and various modifiers and payment options. A dropdown menu for 'Compare View Templates' is open, showing 'All Fee Detail Template' as the selected option. The main area displays a detailed form for CPT code 99213, including fields for House Code, Definition, RBRVS, Work RVUs, RVU Year, Total Office RVUs, Total Facility RVUs, and various modifiers and payment options.

- The detail for all fee lines will open in Excel format. Enter the fee you want in all cells for Column M (Fee Per Unit).

Note: The Fee Per Unit field may have additional columns if any fee line is set to Use Charge by Effective Date.

- Save the file as .csv.

Back in the CPT screen:

- Click **Import CPT Details (.csv)** at the top.



- An exception report will generate with columns/fields that did not adhere to the character limits.
- If nothing is imported, a message will pop up on the screen.

Import Fee Utility

To use this utility, you need to generate an Excel file of the CPT codes and fees from your CPT master.

- Practice Management > Practice Management Setup > CPT/HCPCS Codes > CPT/HCPCS Codes
- Click **Generate XML**.
- Click **Worksheet**.

- Select the fee schedule you want to work with.
- Select **Only Activated** or **Activated/Deactivated** codes.
- Select **Open with Microsoft Excel**.

HOUSE CODE	CPT CODE	DESCRIPTION	DOC	SPEC	LOC	UNITS	OFFICE FEE PER UNIT	TOTAL OFFICE FEE	NEW OFFICE FEE
45820	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45821	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45822	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45823	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45824	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45825	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45826	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45827	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45828	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45829	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45830	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45831	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45832	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45833	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45834	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45835	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45836	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45837	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45838	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45839	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45840	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45841	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45842	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45843	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45844	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45845	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45846	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45847	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45848	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45849	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45850	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45851	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45852	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45853	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45854	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	
45855	99213	OFFICE O/P EST LOW 20-29 MIN				1.00000	104.62	104.62	

In the Excel file:

- Enter the new fee in Column J.
- Remove Columns B (CPT Code), C (Description), G (Units), H (Current Fee) and I (Total Fee).
- Remove Columns D, E & F if the same fee will be imported to all lines regardless of Doc, Spec, Loc.
- Remove all Column Headers.
- Save as .csv.

Note: You only need the House Code and New Fee columns.

	A	B
45819	99213	124.62
45820	99213	124.62
45821	99213	124.62
45822	99213	124.62
45823	99213	124.62
45824	99213	124.62
45825	99213	124.62
45826	99213	124.62
45827	992132	239
45828	992132	233.47
45829	992132	20
45830	992132	239
45831	99213CA	239
45832	99213CA	233.47
45833	99213CA	20
45834	99213CA	239
45835	99213TB	239
45836	99213TB	233.47
45837	99213TB	20
45838	99213TB	239
45839	99214	168.09
45840	99214	168.09
45841	99214	168.09
45842	99214	168.09
45843	99214	168.09
45844	99214T	329
45845	99214T	330.23
45846	99214T	20
45847	99215	227.7
45848	99215	227.7
45849	99215	227.7
45850	99215T	456
45851	99215T	437.09
45852	99215T	20
45853	99217	20
45854	99217	228.06
45855	99217	20

Run the Import Utility with the new .csv file.

- Practice Management > Practice Management Setup > CPT/HCPCS Codes > CPT/HCPCS and Fee Utilities > CPT/HCPCS Code and Fee Schedule Utility Sub-Menu > CPT/HCPCS Code and Fee Schedule Utility 2nd Sub-Menu > Import Fee Per Unit for Fee Category

Note: For assistance importing the file, please [submit a ticket to medent Support](#) with the file attached.



Resources

medent manual:

[www.medent.com/htmlmanual/html/v237_client_manual/updatingcpthcpcsfees.html?q=cp
t+fee](http://www.medent.com/htmlmanual/html/v237_client_manual/updatingcpthcpcsfees.html?q=cpt+fee)